



ANNAMALAI UNIVERSITY
Directorate of Distance Education
118- M.A. PUBLIC ADMINISTRATION (E/M)
First Semester
Academic Year: 2021 – 2022
Assignment Topics

This booklet contains assignment topics for the first semester. Students have to write and submit assignments for **FOUR** papers as per the instructions given below:

1. Assignments should be in the own handwritten of the student concerned and not type-written or printed or photocopied.
2. Assignments should be written on A4 Paper on one side only.
3. All assignments (with enrolment number marked on the top right hand corner on all pages) should be put in an envelope with superscription “**M.A. Public Administration Assignments**” and send to **The Director, Directorate of Distance Education, Annamalai University, Annamalai Nagar – 608 002 by Registered Post.**
4. No notice will be taken on assignments which are not properly filled in with enrolment number and the title of the papers.
5. Students should send full set of assignments for all papers partial assignments will not be considered.

Assignment Instructions

Write assignments on **FIVE** questions in each paper. For each question the answer should not exceed 4-pages. Each assignment carries 25 marks (5 questions x 5 marks = 25). You are expected to write **FIVE questions for every subject (Course).**

Dates to Remember

Last Date for submission : **15.12.2021**
Last Date for submission with late fee ` **300/-** : **31.12.2021**
Assignments sent after **31.12.2021** will not be evaluated

Dr. R. SINGARAVEL
Director

ASSIGNMENT TOPICS

SEMESTER – I:

COURSE– 1.1: 118E1110: PRINCIPLES OF ORGANISATION AND MANAGEMENT

1. Elucidate the meaning, nature and Importance of public administration.
2. Analyze the principles of organization.
3. Evaluate the management and its tasks.
4. Bring out the merits and demerits of planning commission.
5. List out the types of communication.

COURSE– 1.2: 118E1120: INDIAN CONSTITUTION & ADMINISTRATION

1. Trace out the evolution of Indian constitution.
2. Evaluate the role and functions of finance commission.
3. Give an account of All India Services
4. Write an essay on rural and urban local government
5. Elucidate the administrative corruption

COURSE - 1.3: 118E1130: ADMINISTRATIVE THOUGHT

1. Analyze the Henry Fayol's' principles of flexible administration.
2. Examine the Karl Marx views on bureaucracy.
3. Evaluate the Mayo's behavioral theory
4. Demonstrate the Abraham Maslow's hierarchy of need theory.
5. Illustrate the J.D. Thompson's contingency theory.

COURSE - 1.4: 118E1140: ADMINISTRATIVE LAW

1. Write in detail about the meaning, sources and importance of administrative law.
2. Estimate the legislative powers of administration.
3. Evaluate the distinction between courts and tribunals.
4. Write an essay on administrative law in India.
5. Discuss the administrative law and Citizen Rights